

# OER Rider A Career Preparation

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SPECIFICATIONS OF WORK TO BE PERFORMED

**Goal 1. Organize team to Research Open Educational Resources (OER) in Career Preparation.**

Strategy	Action Plan	Timeline
Establish electronic social network on Learncentral.org, which will be home to all of the activities presented in this proposal.	<ul style="list-style-type: none"> <li>Establish a formal presence on Learncentral.org for this initiative.</li> </ul>	February 2010, after receipt of the signed contract.
Identify nine educators, one from each of the nine superintendents regions, to constitute the Career Prep Research Team (RT).	<ul style="list-style-type: none"> <li>A formal letter of recruitment with application will be shared on Learncentral.org and with the POP directors and MSN regional facilitators with work scope responsibilities, timelines and compensation immediately upon notice of grant award.</li> </ul>	February 2010, after receipt of the signed contract
Seek representation from state associations serving health educators, Career Prep teachers, and representatives from school based health centers as well as relevant professional associations IHE faculty to serve on the RT.	<ul style="list-style-type: none"> <li>A formal letter of recruitment with application will be shared on Learncentral.org and with the POP, professional associations and IHE College of Education deans with work scope responsibilities, timelines and compensation immediately upon notice of grant award.</li> </ul>	February 2010, after receipt of the signed contract
RT convened.	<ul style="list-style-type: none"> <li>An Adobe Connect, Learncentral.org session or videoconference will be scheduled to convene the RT in the first month to review responsibilities and to give the team “its charge”.</li> </ul>	February – March 2010, after receipt of the signed contract
Using technology, a community of practice will be established amongst the RT.	<ul style="list-style-type: none"> <li>In addition to the learncentral.org presence, a RT listserv, blog and a Google Docs site will be established as needed to assure robust communication.</li> </ul>	February 2010

**Goal 2. Organize and research OER.**

Strategy	Action Plan	Timeline
The RT will research existing OER by MLR standard and/or PEI indicator.	<ul style="list-style-type: none"> <li>The RT will have two months to spend identifying OER; the Career Prep RT network will meet at least twice a month using technology.</li> </ul>	March-September 2010
Develop a web based OER collection system.	<ul style="list-style-type: none"> <li>Technology coordinator will use learncentral.org and/or Google Docs (or a similar platform) for the RT to use.</li> </ul>	By March 2010
The RT will identify areas of need for OER development.	<ul style="list-style-type: none"> <li>Working collaboratively, the RT will throughout the period of their research identify areas/indicators for which OER development is necessary.</li> </ul>	March-September 2010
Identify and post fifty OER resources.	<ul style="list-style-type: none"> <li>Team members identify, align and post at least fifty OER elements on LearnCentral.org.</li> </ul>	June 2010
Findings will be submitted for publication on the MDOE website.	<ul style="list-style-type: none"> <li>The project coordinator will work with the tech coordinator to prepare findings for publication on website with links to all appropriate organizations</li> </ul>	June - September 2010

	and networks.	
Present work at MLTI Summer Institute.	<ul style="list-style-type: none"> <li>• Representative of OER Team presents findings to date at Summer Institute.</li> </ul>	July 2010

**Goal 3. Develop on on-going network that can support and encourage further dialogue and OER development in Career Preparation.**

Strategy	Action Plan	Timeline
RT will utilize learncentral.org to create and further develop a statewide learning network in Career Preparation.	<ul style="list-style-type: none"> <li>• Establish the site.</li> <li>• Advertise it weekly or as deemed appropriate by RT.</li> <li>• Keep people informed via website and weekly updates.</li> </ul>	March – October 2010

**Goal 4. Identifying areas for which additional OER should be developed.**

Strategy	Action Plan	Timeline
Identify areas for which additional OER need to be developed.	<ul style="list-style-type: none"> <li>• By grade span and indicator, the RT will identify areas for which development is necessary.</li> </ul>	March-October 2010

**Goal 5. Identify and Link SAU professional learning needs.**

Strategy	Action Plan	Timeline
Identify SAU professional development PD needs.	<ul style="list-style-type: none"> <li>• MSN staff will work with SAU administrative team to review SAU learning goals in Career Prep.</li> </ul>	March – June 2010
Assist SAU in building the capacity of educators to integrate technology.	<ul style="list-style-type: none"> <li>• MSN and SAU staff will identify PD providers or programs to enable teachers and other professionals to integrate technology in Career Prep teaching and learning.</li> </ul>	May-September 2010

**Goal 6. Introduce and explain the importance of OER to parents.**

Strategy	Action Plan	Timeline
Research and post information on websites.	<ul style="list-style-type: none"> <li>• Project staff will create a clearinghouse of information on OER for parents and create a website with links to POP and above named parent groups and disseminate it through its networks.</li> </ul>	March -May 2010
Post info on MLTI parent platform.	<ul style="list-style-type: none"> <li>• In collaboration with MDOE staff, assure that info is accessible through MLTI.</li> </ul>	May-October 2010

**Goal 7. Inform parents of the role of technology in the education of their children and the activities funded by the grant.**

Strategy	Action Plan	Timeline
Research and post information on websites.	<ul style="list-style-type: none"> <li>• Project staff will create a clearinghouse of information on role of technology for parents and create a website with links to POP and above named parent organizations and disseminate it</li> </ul>	May-October 2010

	through its networks.	
Post info on MLTI parent platform.	<ul style="list-style-type: none"> <li>• In collaboration with MDOE staff, assure that info is accessible through MLTI.</li> </ul>	May-October 2010

**Goal 8. Program Evaluation.**

Grant recipients will agree to actively participate in grant evaluation activities required by the federal government, the Maine Department of Education and the project evaluator, the University of Southern Maine Center for Education Policy, Applied Research, and Evaluation.